



The Senior Alliance
Area Agency on Aging 1-C
3850 Second Street, Suite #100
Wayne, Michigan 48184-1755
734.722.2830 or 800.815.1112
Fax: 734.722.2836
www.aaalc.org
 E-mail: info@aaalc.org



Advocacy. Action. Answers on Aging.

TSA MISSION STATEMENT

To coordinate a comprehensive network of services in Western and Southern Wayne County to enable older persons to function as independently as possible in the community environment which best suits their needs. To provide the advocacy, programming, planning, contracting, funding, and personnel necessary to accomplish the foregoing purpose.

MEMORANDUM

TO: Board of Directors
FROM: Bob Brown
DATE: June 18, 2010
RE: Board of Directors Meeting Agenda Thursday, June 24, 2010
TIME: 9:30 a.m.
LOCATION: Main Conference room, 3850 Second Street, Suite 201, Wayne, MI 48184

AGENDA

These items, including any and all other business that might come before the Board of Directors:

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda(Action Requested) (1 Min.)
 5. Public Comment/Announcements (3 Min.)
 6. Minutes of Board Meeting May 27, 2010.....(Action Requested) (1 Min.)
 7. Board Membership Committee Selections.....(Action Requested) (5 Min.)
 8. Jan Bowlin/OSA LiaisonInformational (2 Min.)
 9. Executive Director’s Agency Update
 - a. Agency discussionInformational (2 Min.)
 10. Agency Committee Updates
 - a. Advisory CouncilInformational (2 Min.)
 - b. Finance/Program.....(Action Requested) (3 Min.)
 - c. CorporateInformational (1 Min.)
 - d. Executive/PersonnelInformational (3 Min.)
 11. MMAP/State Advisory CouncilInformational (2 Min.)
 12. Adjournment
- Enclosures

Next Meeting-The next meeting for the Board of Directors is at 9:30 a.m. on Thursday, July 22, 2010 in the Main Conference room, 3850 Second Street, Suite 201, Wayne, MI 48184. If you are unable to attend, please call our office at 734.722.2830.

Agenda Item #4

TSA Board of Directors Request for Action	
Meeting Date:	June 24, 2010
Agenda Item:	#4 Approval of the Agenda
Department:	Executive Director
Support & Background Information:	N/A
Budget Impact:	N/A
Suggested Action:	a. I move to approve the agenda as submitted for the Board of Directors Meeting for June 24, 2010.
Follow Up	N/A

Agenda Item #6

TSA Board of Directors Request for Action	
Meeting Date:	June 24, 2010
Agenda Item:	#6 Minutes of Board Meeting May 27, 2010
Department:	Executive Director
Support & Background Information:	See Attachment 6
Budget Impact:	N/A
Suggested Action:	a. I move to approve the Minutes of the May 27, 2010 Board of Directors Meeting as submitted.
Follow Up	N/A

TSA Board Meeting Minutes
May 27, 2010

Location: The Senior Alliance offices, 3850 Second Street, Wayne, MI 48184, Suite 201 Conference Room

Call to Order: Meeting was called to order by Chair Vaslo at 9:30 a. m.

Pledge of Allegiance: Led by Chair Vaslo.

Roll Call:

Present: Cadez, Doom, Falk-Michaels, Hatley, Henningsen, Jankowski, McAnally, McIntyre, Morrison, Necelis, Pedit, Smith, Sullivan, Vaslo, and Weston

Excused: Harris, O'Neil and Rilley

Staff Present: Brown, Gandhi, Gold, Maciejewski, Watson

Procedural Comments: Executive Director Brown reminded members of the In-Kind forms and sign-in sheets that must be filled out and/or signed every meeting.

Approval of the Agenda: Necelis pointed out that under the minutes *Pedit* is the newly elected Vice-Chair, not *Necelis*.

Motion by Henningsen and seconded by Cadez to approve the agenda for the Board Meeting on May 27, 2010. Motion carried unanimously.

Public Comment/Announcements:

Smith reported that the **Inkster 2010 Walk for Fitness** will be on Saturday, June 5, 2010 at 10:00 a. m. She also pointed out that T-Shirts will be on sale for only \$10.00. All proceeds will benefit the new Senior Wellness Center Building Fund. Hand-outs were provided.

Morrison asked if there had been anything done to retrieve information from the Senior Center heads, regarding resources and the needs of their clientele, because they no longer sit on the Board since the reorganization. The answer was, "yes."

Approval of Minutes:

- a. Motion by Doom and seconded by Necelis to approve the **Minutes of the April 23, 2010 Board of Directors Meeting** as submitted. Motion carried unanimously.
- b. Motion by Morrison and seconded by Necelis to approve the **Minutes of the April 23, 2010 Annual Meeting with afore told correction.** Motion carried unanimously.

Jan Bowlin/OSA Liaison:

The State of Michigan still has no budget. Teacher's retirement passed so many of the other state workers are hoping their retirement packages are going to pass as well. They completed the assessment process as for setting up the guide and that has to be back to her office by June 11th. Once that is done, she will come and do the assessment which is a yearly process. Then she will present the TSA AIP to the Commission in August. TSA is right on schedule.

Executive Director's Agency Update:

- a. Planning Manager Watson made a presentation and provided a copy of the **2011 Annual Implementation Plan (AIP)**. The board was requested to fill out a demographic survey for the AIP and OSA assessment.
Morrison asked, Advisory Council Chair Jankowski, to explain briefly, what process did the council follow while the plan was being developed? Jankowski reported that they held a public hearing, and that showed there is a tremendous need for support of families and in-home care-givers.
Motion by Jankowski and seconded by Smith that the FY2011 Annual Implementation Plan be approved as submitted and the appropriate parties be authorized to sign. Motion carried unanimously.
- b. Executive Director Brown turned the floor over to Kelley from Wayne County. He announced the Senior Citizens Picnic held at Warrendale Park in Dearborn Heights, on Saturday, June 26th. There are usually 2,500 to 3,000 attendees. Tickets are available through most of the nutrition sites. He reported that there will be cuts made in their adult day care and mental health programs. Executive Director Brown announced that traditionally the Board usually elects to take off either the July or August board meeting. Chair Vaslo will e-mail members his recommendation and they can respond in time for the next agenda preparation.

Agency Committee Updates:

Advisory Council:

Jankowski reported on the joint meeting held with AAA 1-B at their last meeting. They will study hospital discharges and re-admittance, report on it and come up with a plan of action. Jankowski attended the 4AM Conference Panel on Aging and Brain Health. He briefly discussed dementia. He also reported on Advisory Council participation in the first meeting held with the senior center network and TSA working with them going forward.

Motion by McIntyre and seconded by Henningsen to accept the Advisory Council report as submitted. Motion carried unanimously.

Finance/Program Committee (e-mail by 5-21-10):

Henningsen recommended that the Board approve the financial statement and reports.

Motion by Pedit and seconded by Doom to approve financial statements for April 2010 and FY 2010 reprogramming requests as submitted. Motion carried unanimously.

Corporate Committee Update (Verbal):

- 1. Maciejewski reported that the Canton Soccer Tournament is this Friday and Saturday and the Corporate Committee is manning a hot dog booth, selling bottles of water and gator aid, etc., and reminded the board about the Golf Outing July 30th. Please, participate, sponsor or volunteer.
Motion by Henningsen and seconded by Pedit to accept the Corporate Committee report as submitted. Motion carried unanimously.

Executive/Personnel Committee Update (verbal): Chair Vaslo reported he and Executive Director Brown met and settled his compensation.

Motion by Henningsen and seconded by Doom to accept the Executive/Personnel Committee report as submitted. Motion carried unanimously.

MMAP/State Advisory Council: In the State Advisory Council, they discussed the difficulty for today's veterans to transition state-side. As for MMAP, veteran's benefits were discussed.

Adjournment: Motion by Morrison and seconded by Pedit, to adjourn meeting. Motion carried unanimously.

Chair Vaslo adjourned meeting at 10:50 a.m.

Next Board Meeting Time and Place:

The next Executive Board Meeting will be on Thursday, June 24, 2010 at 9:30 a. m. in the Main Conference room, 3850 Second Street, Suite 201, Wayne, MI 48184.

Respectfully Submitted by:

Rhonda Lee

Bill O'Neil

Recorder

Secretary

BB/rl

Agenda Item #7

TSA Board of Directors Request for Action	
Meeting Date:	June 24, 2010
Agenda Item:	#7 Board Membership Committee Selections
Department:	Executive Director
Support & Background Information:	<p>B. Ad-hoc Committees Section 4. Board Membership Committee. At the first meeting of 2010 the Board members appointed by the CWW, DCC and the Advisory Council Chairperson shall appoint a Board Membership Committee consisting of five (5) Board members. At the second Board meeting of 2010 this initial Board Membership Committee shall recommend individuals to serve as the initial five (5) At-Large Board Members. This initial Board Membership Committee shall be dissolved upon the appointment of the initial five (5) At-Large Board Members by the Board.</p> <p>All subsequent Board Membership Committees shall be appointed by the Board Chairperson no later than June 1 of each year. The Board Membership Committee shall consist of five (5) Board members and select a committee chairperson to oversee the activities of the committee. Eligibility requirements and suggested qualifications shall be utilized by the Board Membership Committee. The committee shall recommend individuals to the Board for At-Large Board seats no later than the regular September meeting of the Board. A quorum of the Board Membership Committee shall be present to make recommendations.</p>
Budget Impact:	N/A
Suggested Action:	a. Chair makes appointments to Board Membership Committee.
Follow Up	N/A

Agenda Item #9

TSA Board of Directors	
Meeting Date:	June 24, 2010
Agenda Item:	#9 Executive Director's Agency Update.
Department:	Executive Director
Support & Background Information:	a. Agency discussion
Budget Impact:	Within Budget
Suggested Action:	
Follow Up	N/A

Agenda Item #10

TSA Board of Directors	
Meeting Date:	June 24, 2010
Agenda Item:	#10 Agency Committee Update
Department:	Executive Director Finance Planning
Support & Background Information:	a. Advisory Council (verbal) b. Finance/Program Committee (email by 6-18-10) c. Corporate Committee Update (verbal) d. Executive/Personnel Committee Update (verbal)
Budget Impact:	N/A
Suggested Action:	a. I move to accept the Advisory Council report as submitted. b. I move to approve financial statements for May 2010 as submitted. c. I move to accept the Corporate Committee report as submitted. d. I move to accept the Executive/Personnel Committee report as submitted.
Follow Up	