



The Senior Alliance
Area Agency on Aging 1-C
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Advocacy. Action. Answers on Aging.

MEMORANDUM

TO: Board Ad-Hoc Committee
FROM: Tom Jankowski *Tom B. Jankowski*
DATE: August 20, 2009
RE: Board of Directors Re-Organization Ad-Hoc Committee

The TSA Board of Directors Re-Organization Ad-Hoc Committee will meet at 3850 Second Street, Suite 201, Wayne, MI, on August 27, 2009 at 9:00 a.m., at The Senior Alliance. If you are unable to attend, please call our office at 734.722.2830.

Committee Charge: To make recommendations by December 1, 2009 to the TSA Board of Directors to address the requirements of the Michigan Office of Services to the Aging (OSA) concerning the structure of the current TSA Board of Directors.

Meeting Purpose: Convene the first meeting of the Ad Hoc Committee, hear public comments, obtain background information, review the recommended approach to address the Committee’s charge, determine next steps.

Ad Hoc Committee Members: Tom Jankowski, Committee Chairperson; Helen Morrison; Tony Woods; Richard Henningsen, Ex Officio; Ed Bagale; David Ippel.

Ad Hoc Committee Support Staff: Bob Brown, Executive Director, Debra Waugh, Office Manager/Board Recording Secretary, Board of Directors, Gary Hayden, Legal Consultant for Board Re-Organization, Cherie Mollison, TSA Consultant.

AGENDA

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| 1. Call to Order | Tom | 2 Minutes |
| 2. Roll Call..... | | 2 Minutes |
| 3. Welcome and Introduction of Committee Members | All | 15 Minutes |
| 4. Call for Public Comment (Limited to 3 Minutes Per Person) | Tom | 15 Minutes |
| 5. Background Information | | |
| • Legal Issues Contained in OSA Requirements | Gary | 25 Minutes |
| • Related Requirements, e.g. edit TSA Board By-Laws | | |
| • Board Composition & Transition Issues | | |
| • Research on Other Area Agency on Aging Boards | Cherie | 15 Minutes |
| 6. Recommended Approach | Gary | 20 Minutes |
| 7. Committee Timelines and Process Issues | Cherie & Debra | 20 Minutes |
| • Public Hearing | | |
| • Web Site | | |
| • Letter to Communities | | |
| 8. Discuss Next Steps and Additional Information Needs | All | 20 Minutes |
| 9. Define Action Items | Cherie & Debra | 10 Minutes |
| 10. Adjourn - Next Meeting is September 16, 2009. The Public Hearing is September 30, 2009. | | |