



The Senior Alliance
Area Agency on Aging 1-C
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Advocacy. Action. Answers on Aging.

MEMORANDUM

TO: Board Ad-Hoc Committee
FROM: Tom Jankowski *Tom B. Jankowski*
DATE: September 23, 2009
RE: Board of Directors Re-Organization Ad-Hoc Committee

The TSA Board of Directors Re-Organization Ad-Hoc Committee will meet at 3850 Second Street, Suite 201, Wayne, MI, at 9:00 a.m., at The Senior Alliance, on September 30, 2009. If you are unable to attend, please call our office at 734.722.2830.

Committee Charge: To make recommendations by November 1, 2009 to the TSA Board of Directors to address the requirements of the Michigan Office of Services to the Aging (OSA) concerning the structure of the current TSA Board of Directors.

Meeting Purpose: Hold a public hearing to obtain input; review, discuss, and select a board model to pursue; and determine next steps.

Ad Hoc Committee Members: Tom Jankowski, Committee Chairperson; Helen Morrison; Tony Woods; Richard Henningsen, Ex Officio; Ed Bagale, David Ippel.

Ad Hoc Committee Support Staff: Bob Brown, Executive Director, Debra Waugh, Office Manager/Board Recording Secretary, Board of Directors, Gary Hayden, Legal Consultant for Board Reorganization, Cherie Mollison, TSA Consultant.

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| 1. Call to Order | Tom | 5 minutes |
| 2. Welcome & Introductions..... | All | 5 minutes |
| 3. Approval of the Agenda | | |
| Approval of Minutes of September 16, 2009 | Action Requested (Motion to Approve) | |
| 4. Call for Public Comment (Public Hearing)..... | Tom | 45 Minutes |
| (Limited to 3 minutes per Speaker) | | |
| 5. Old Business/Action Items | Tom/Gary/All | 20 minutes |
| Review of Board Models..... | | |
| Select a Board Re-Organization Model..... | Action Requested (Motion to Approve) | |
| Roberts Rules | Debra/Gary | 15 Minutes |
| 6. New Business: | Tom/Dick | 15 Minutes |
| Discussion Regarding Presentation of the Board Model | | |
| 7. Discuss Next Steps and Additional Information Needs | All | 10 minutes |
| 8. Define Action Items | Cherie & Debra | 10 minutes |

9. Adjourn **(Attachments Enclosed)**

Next Meeting: October 14, including the Public Hearing.